



Psychometric Training *Test Admin*

WHAT IS THE TEST ADMINISTRATOR CERTIFICATION?

This is a very practical course that provides delegates with the necessary skills to ensure ability and/or personality tests are properly administered. This can be considered as a stepping stone to achieving the BPS Level A qualification. Please see our Level A brochure for more information.

The training covers some of the fundamentals of using psychometrics, including equal opportunities and the skills necessary to administer and score ability and/or personality tests.

WHO IS THIS COURSE FOR?

Anyone who wants to use tests to improve selection, development and careers counselling processes

- HR professionals
- Line Managers
- Psychologists
- Careers Counsellors



WHAT DOES IT INVOLVE?

1 day attendance at a practical workshop on the client's premises. You might consider attending a Level A and/or B course, which would allow you to also interpret and feed back tests results for ability and personality tests.

" Thanks for all your help and support. It has been a real challenge; but then achieving anything of value always is. It was really worthwhile and I would recommend you to anyone. "
(Head of Human Resources, Highlands and Islands Fire and Rescue Service)

SUMMARY OF LEVEL A AND B

Level A

Level A is the first step in the British Psychological Society's accreditation process. The training focuses on ability tests and covers the fundamentals in using psychometrics.

Level B

Level B is the next step in the accreditation process. It focuses on personality tests and builds on what you have learned in Level A. You will specialise in one specific personality measure, which can be the 15FQ+ or the Baron EQ-i ®, and this will allow you to purchase and use a number of other tests.

Level B Intermediate Plus

This is the next step up for those who have attained the Level B qualification. The training will focus on furthering your psychometric expertise via an additional personality inventory, the 15FQ+ or the BarOn EQ-i ® personality questionnaire (depending upon which tool you specialised in for your Level B Intermediate).

Level B Full

This is the BPS' highest level of certification. This is designed for those in search of a deeper understanding of the issues involved in personality assessment and test construction.

ONLINE LEARNING BENEFITS

Online learning generally takes 25 hours for Level A and 15 hours for Level B.

Saves time

You only need to spend 2 days out of the office. All theoretical work can be completed online, and then you attend a 2-day practical workshop – either on one of our open courses, or on a specially scheduled group workshop.

Saves money

You make savings on accommodation. It also allows us to charge less for the courses, making OPS psychometric training one of the most cost- and time-effective courses available.

Enables you to work at your own pace

Some delegates prefer to approach the course in easy-to-digest segments, taking a few weeks to let new concepts settle. Others like to get stuck in, moving quickly through the various units.

Individual support from professional psychologists

Receive individual tuition via email and telephone support. Throughout the course, you complete various worksheets, which are marked by professional psychologists who provide prompt feedback – and additional guidance, should you need it.

If you would like to discuss any of our services in greater depth, please contact us using the details below, or fill in the enquiry form on our website.

Occupational Psychology Services
Townsend Chambers
Riverhead, Sevenoaks
Kent, TN13 2EL

Tel: 01732 742544
Fax: 01732 742575
Email: ops@opsltd.com
Web: www.opsltd.com



The
British
Psychological
Society

Chartered Psychologist